

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

Tuesday, March 12, 1996

PRESENT:

Bill Neufeld	Reeve
Ernest Dyck	Councillor
Jake L. Peters	Councillor
Walter Sarapuk	Councillor
Elmer Derksen	Councillor
Frank Rosenberger	Councillor
Bill Fedeyko	Councillor
Reuben Derksen	Councillor
Reg Scarfe	Councillor

ALSO PRESENT:

Dennis Litke	C.A.O.
Joanne Mitchell	Assistant Manager, Recording Secretary

ABSENT

Betty Bateman	Deputy Reeve
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GALARY

Debbie Brewster
Pat Kulscar
Beth Kaplar
Vic Daradick
Bill Jenkins
Richard Marshall

Minutes of the regular meeting of the Council for the Municipal District of Mackenzie No. 23, held on Tuesday, March 12, 1996 in the Council Chambers, Mustus Lake Centre, La Crete, Alberta

CALL TO ORDER

1. a) **Call To Order**

Reeve Neufeld called the meeting to order at 10:00 a.m.

**ADOPTION OF
AGENDA**

b) **Adoption of Agenda**

The following items were added to the agenda:

- 3. c) Move to 12. b)
- 3. j) i) M.D. of Saddle Hills No. 20, Invitation to Meeting
- 3. j) ii) Town of Hinton, Invitation to Forest Community Mayors Meeting
- 3. i) Covered under Procedural Bylaw - Delete from agenda
- 3. k) High Level Revenue Sharing Agreement
- 4. b) Bylaw 38/95, Deleted from the Agenda
- 7. a) Delete Dispatch Services for La Crete and replace with Liquor Store Development Permit Application
 - i) Waive Appeal Fees
 - ii) Set date of appeal hearing
- 6. b) Delegation Courtesies
- 7. b) Energy Industry Fee Schedule (1996)
- 12. c) C.A.O. Evaluation

MOTION 96-127

MOVED by Councillor Rosenberger to accept the agenda with additions and deletions.

CARRIED

MINUTES

2. a) **Minutes of February 28 & 29, 1996 Council Meeting**

The following corrections were made to the minutes:

Motion 95-119 - Councillor Fedeyko requested a recorded vote.

Councillors Peters, Fedeyko and Sarapuk were opposed to the motion and Councillors Neufeld, Bateman, Dyck, E. Derksen, R. Derksen, Rosenberger and Scarfe were in favour.

MOTION 96-128

MOVED by Councillor Peters to adopt the minutes of the February 28 & 29, 1996 Council meeting as corrected.

CARRIED

ADMINISTRATIVE:

3. a) Managers Report

Manager Litke reported on the following matters:

Fort Vermilion Board of Trade Meeting- A hamlet street naming bylaw was discussed. It is presently being drafted and should be ready to present to Council at the next meeting.

If anyone has requests for sign posts, please submit them to the office as soon as possible so they can be forwarded to A.M.A.

The audit will begin on March 25 and will take a couple of weeks before the financial reporting is received. Councillor Fedeyko asked if it was the customary procedure for Council to meet with the auditor. Manager Litke reported that the auditor presents the audit to the Council after it is complete.

Infrastructure claims for projects completed have been submitted along with Transportation project claims.

Manager Litke recommended Council set a date for a Wadlin Lake Committee meeting and Councillor Fedeyko asked if the committee still existed or if Council as a whole would deal with it. He suggested the Councils' committee structure should be determined prior to any committee meetings being scheduled.

The Reeve asked each Council member for their opinion on whether or not the committee still existed and said that since it has not been disbanded at this point it still exists.

MOTION 96-129

MOVED by Councillor E. Derksen to hold a Wadlin Lake Committee Meeting on March 13, 1996 at 10:00 a.m. in the Fort Vermilion Council Chambers.

CARRIED

d) A.A.M.D.&C. 1996 Spring Workshop

Manager Litke asked Council to hand in their requests for the AAMD&C workshops to Joanne Mitchell as soon as possible.

e) Compass Assessments, Delayed to April 1, 1996

Compass Assessments have submitted a letter to the Province requesting a time extension for the completion of the assessment roll to April 1, 1996.

Council discussed hiring an assessor for the Municipal District. The delay in completing the assessment was questioned along with what the procedures are with regard to a time extension. The Manager stated there are no penalty clauses for delays in the assessment contract. Assessment and tax notices will be mailed out together this year.

f) Pipeline Assessment

Compass has offered to review all Municipal District's pipeline assessments. It is their opinion that further revenues can be obtained by doing so. The fee for this service is approximately \$44,000.00. The Province had audited the pipelines in 1994. The Manager did not recommend a review at this time because the last one was fairly recent.

g) Machesis Lake Road

The Machesis Lake Road is very narrow and it is difficult to keep two lanes completely cleared in winter. The road is maintained by Forestry and there are plans to widen it this summer.

h) Metis Association Meeting, March 19, 1996

The Metis Association has extended an invitation to Council and Housing Committee members to attend a meeting on March 19 at 7 p.m. at the Fort Vermilion Legion.

i) Designation of Municipal Office

This item was moved to Item 12.

j) Other

i) M. D. of Saddle Hills No. 20-Invitation to Meeting

Council is invited to attend a meeting in Dawson Creek on Friday, March 29, 1996 with the M.D. of Saddle Hills. Discussions will be held on common interests.

ii) Town of Hinton Invitation to Forest Community Mayors

The manager will request a copy of the minutes from this meeting.

iii) Draft - Proposed Airport Agreement

Council is asked to review the draft of the proposed airport agreement and forward any comments to Manager Litke. After a review is completed by the Town Council and the M.D. Council, the managers will meet to work on a final agreement.

Manager Litke has met with Manager Anderson of the Town of High Level to draft an agreement with regard to revenue sharing. All areas of this agreement are being discussed.

Reeve Neufeld called a recess at 10:56 a.m. and the meeting reconvened at 11:05 a.m.

BYLAWS

**4. a) Bylaw No. 039/96,
Organizational & Procedural Matters of Council and Committees**

Council discussed several changes to the bylaw under committee structure and Manager Litke recommended the draft Bylaw be reviewed by legal council prior to third reading.

FINANCIAL

5. a) i) Budget Summary for February, 1996

ii) Cheque Listing for February, 1996

MOTION 96-130

MOVED by Councillor Rosenberger to accept the Budget Summary for February, 1996 and the Cheque Listing for February, 1996.

CARRIED

DELEGATIONS

6. b) Delegation Courtesies

MOTION 96-131

MOVED by Councillor Fedeyko that all delegations making representations to Council are sent acknowledgment of their presentation, the course of action Council has decided upon, and a follow up if necessary.

CARRIED

**PLANNING &
DEVELOPMENT**

7. a) **Liquor Store Development Permit Application**

Approximately 130 letters opposing the Development Permit issued for a liquor store in La Crete have been received by the M.D. Council recently adopted a fee schedule that includes a \$250.00 application fee for filing an appeal. A discussion was held with regard to the collection of the application fee. At the time the letters of appeal started to arrive, the Reeve and Manager determined that in this instance, the Council should have the option of waiving the fee.

Councillor Fedeyko asked for clarification on when an appeal was officially recognized, and why no fees were collected on this appeal.

Manager Litke said when it became obvious that this was an issue with the community, a management decision was made to bring the question to Council.

MOTION 96-132

MOVED by Councillor R. Derksen to go in camera at 11:55 a.m.

CARRIED

MOTION 96-133

MOVED by Councillor Dyck to come out of camera at 12:15 p.m.

CARRIED

The meeting recessed for lunch at 12:15 p.m. and reconvened at 1:18 p.m.

7. b) i) **Waive Appeal Fees**

Councillor Fedeyko requested a recorded vote.

MOTION 96-134

MOVED by Councillor Rosenberger to waive the Development Appeal fee for the La Crete Liquor Store, Development Permit #12-DP-96.

IN FAVOUR

Reeve Neufeld,
Councillors R. Derksen,
E. Derksen,
Dyck,
Rosenberger,
and Scarfe.

OPPOSED

Councillors Peters,
Fedeyko,
and Sarapuk.

CARRIED

ii) **Set date of appeal hearing**

MOTION 96-135

MOVED by Councillor R. Derksen to hold a Development Appeal Board Hearing on March 27, 1996 at 11:00 a.m. in La Crete.

CARRIED

A discussion was held regarding when an appeal is to be considered a formal appeal if it is not accompanied with a payment for the fee. Manager Litke will draft an administrative policy on how this is to be handled.

7. b) **Energy Industry Fee Schedule (1996)**

This item was placed on the agenda twice, originally under 9. b).

Development Officer Smith reviewed the proposed fee schedule noting it applies only to the area around the Hamlet of Zama and reflects current market rates.

MOTION 96-136

MOVED by Councillor Sarapuk that the following Energy Industry Fee Schedule be adopted as a benchmark for the setting of disposition fees throughout the Municipal District:

First Year Fees:

Administration (All Dispositions)	\$200.00
License of Occupation	\$400.00/acre for first 3 acres

Pipeline Agreement	+ \$125.00/ acre over 3 acres
Additional Working Space	\$600.00/acre
Mineral Surface Lease	\$250.00/acre
Entry	Negotiable
(License of Occupation)	\$500.00
(Pipeline Agreement)	\$500.00
(Mineral Surface Lease)	\$500.00
Seismic Activity	\$500.00/mile

Annual Fees:

Administration	\$200.00
License of Occupation	\$400.00/acre for first 3 acres
	+ \$125.00/acre over 3 acres
Mineral Surface Lease	\$400.00/acre

Miscellaneous Fees:

Assignment of Disposition	\$200.00
Access Agreement	\$200.00
Road Crossing Agreement	\$200.00

CARRIED

PUBLIC WORKS

8 a) La Crete Water Treatment Plant Upgrading and Raw Water Booster Station

Manager of Public Works, Roger Borchert reviewed the report prepared by G.E.P.C. Consulting on Phase II of the La Crete Water Supply Improvements, as well as the cost estimate with the portion of Phase II highlighted.

Councillor R. Derksen asked why the costs included \$100,000.00 for engineering for the construction of a truck fill when it was previously studied.

MOTION 96-137

MOVED by Councillor Rosenberger to postpone a decision on this pending more information.

CARRIED

b) Zama Water Supply and Treatment

Public Works Manager Borchert reported on his research on the existing water supply wells for the Zama Water Treatment Plant. There are some water quality problems that need to be addressed, as well as problems with the source of the water supply. Known modifications are necessary on the treatment plant and a second well source should be drilled. GPEC, UMA and Siemens Engineering have been asked for proposals on consulting assistance to resolve these problems.

La Crete and Zama Sewage Lift Stations

Roger Borchert reported on the recent failure of the pumps at the La Crete Sewage Lift Station. New check valves have been ordered at a cost of approximately \$3,000.00. An extensive clean up operation was just completed at the Zama Lift Station. A pump that had been placed temporarily has since been resealed. Both lift stations are waiting for the pumps to be repaired.

Torchinsky Engineering has not provided the M.D. with information on the High Level flood control project. When it becomes available the information will be provided to concerned ratepayers.

DELEGATION

6. a) Mike Poscente, Forestry & Public Lands

Rob Gallon, Alberta Forest Service, Fort Vermilion, Kevin Freehill, Alberta Forest Service, Footner Lake and Paul Kniel Public Lands, Fort Vermilion, entered the meeting at 2:00 p.m. The Reeve welcomed them and introductions were made.

The delegation presented a proposal to make boundary changes to the agricultural and permanent forest land base within the M.D. The proposed changes were developed as a

result of discussions between Public Lands and Lands and Forests personnel of the Northwest Boreal Region. All areas were jointly viewed and evaluated for resource value and administration ease as well as agricultural potential. A brief description of each proposed boundary change was presented, including soils, timber resource value and topography. The total land area under consideration is approximately 240 quarter sections.

Councillors comments: local farmers should look at the specific lands in their areas and have an opportunity to comment on the proposed changes, some lands close to High Level could be transferred to the M.D. for acreage's, grain farming is not the only agricultural use as there are farmers who want pasture or ranch land, access and the cost of road construction is a major consideration, M.D. farmers are very reluctant to see any white zone land revert to green zone because it has been difficult to open up enough farm land in this area in the past.

Council may contact Gerald Graw, Branch Head of Public Lands in Fairview, if they feel the public should have more involvement in this proposal. There is no specific deadline to have this process completed. The departments are looking for ways to improve efficiencies in administering the land.

The Province will consider any arguments for changes to the proposal if they are based on land uses. Council agreed to have each member evaluate their own area and bring recommendations back to the next meeting.

The delegation thanked Council and left the meeting at 3:25 p.m.

The Reeve called a short recess at 3:25 p.m. and reconvened at 3:43 p.m.

OLD BUSINESS

9. a) **Land of the Mighty Peace Tourist Association
Municipal Membership Fees**

MOTION 96-138

MOVED by Councillor Scarfe to table this item to the next Council meeting.

CARRIED

- b) **Energy Industry Fee Schedule**

This item was dealt with under 7. b).

NEW BUSINESS

10. a) **Letter from Mackenzie Municipal Services Agency
Regarding requests, suggestions, thoughts, opinions on ground
transportation in Edmonton between the International
Airport and the city.**

Councillor Fedeyko suggested the M.D. investigate the possibility of having flights from the N.W.T. stop at the High Level Airport. The deadline for submissions is April 1, 1996.

MOTION 96-139

MOVED by Councillor Fedeyko that we send a letter to the Mackenzie Municipal Services Agency requesting a frequent, affordable shuttle service be established between the International Airport and down-town Edmonton.

CARRIED

- b) **Alberta Forestry Association
Application for membership**

This item was referred to the budget.

- c) **Letter from Town of Rainbow Lake
Re: Letter of support
Fort Nelson/Rainbow Lake Connector Road.**

MOTION 96-140

MOVED by Councillor Rosenberger to send a letter of support for the Fort Nelson Connector road to the Town of Rainbow Lake.

CARRIED

d) Lift Station - South end of La Crete

Manager Litke reported a developer in La Crete has requested the M.D. consider constructing a sewer lift station in the south end of La Crete so he could develop a residential area. The M.D. has the option of front ending the cost and recovering it from the developer, or the developer could construct the lift station and recover portions of the costs from future developers. A third option may be to upgrade one of the existing lift stations and allow the new developer to tie into it.

Paul Driedger entered the meeting at 4:10 p.m. He reported the 19 acre subdivision was approved one year ago. The residential subdivision of individual lots has not been applied for at this time. The developer is investigating the costs of the development prior to his application.

Councillor Fedeyko suggested the developer prepare a plan for this area, including the need for extended services, and present it to Council.

MOTION 96-141

MOVED by Councillor Scarfe to table this item for more information.

CARRIED

- e) Letter from Human Resources Development Canada
With notes that were presented at the High Level informational meeting February 1, 1996 regarding the closing of the Canada Employment Centre office in High Level
(C.A.O. did not receive information until after February 1)

This item was received as information.

- f) Copy of letter from Town of High Level to Human Resources Development Canada Minister
Regarding closure of Canada Employment Office. Suggest Council consider writing letter of concern to Honorable Douglas Young.

MOTION 96-142

MOVED by Councillor Fedeyko to send a letter of support to the Development Canada Minister to keep the High Level Canada Employment Centre opened.

CARRIED

- g) Letter from Alberta Community Development
Advising of reductions in MR/TA grants.

This item was received as information.

- h) Letter from Alberta Municipal Finance Corporation
Advising that a surplus will be distributed

This item was received as information.

The time was noted at 4:30 p.m.

MOTION 96-143

MOVED by Councillor Sarapuk that the meeting continue past 4:30 p.m.

CARRIED

- i) Letter from Gary Friedel, M.L.A.
M.D. #23 livestock producers eligible for 1995 tax deferral

This item was received as information.

- j) Letter form Minister Tom Thurber
No funding for the 1994 general assessment

This item was received as information.

- k) Census of Canada
Next Census of Canada will take place on Tuesday,
May 14, 1996. They would like us to help promote this.
For Information.

This item was received as information.

- l) Letter from Premier Klien
Acknowledges forestry concerns

This item was received as information.

COMMITTEE
REPORTS

11. a) Reeve Neufeld

Reeve Neufeld reported on the Forest Advisory Committee meeting stating negotiations are taking place between the Province and the Indian Reserves regarding timber rights and until this is completed, no call for proposals can be made.

COMMITTEE OF
THE WHOLE

MOTION 96-144

MOVED by Councillor Scarfe to go in camera at 4:33 p.m.

CARRIED

The members of the public left the Council Chambers at 4:33 p.m.

Joanne Mitchell left the meeting at 4:35 p.m. and returned at 4:51 p.m.

MOTION 96-145

MOVED by Councillor Rosenberger to come out of camera at 4:51 p.m.

CARRIED

12. a) Letter from Stockwell Day, Minister of Labour
b) Sandy Williams, Notice of Resignation
c) High Level Staff - severance requests

ADJOURNMENT

MOTION 96-146

13.

MOVED by Councillor R. Derksen to adjourn at 4:52 p.m.

CARRIED

The minutes were adopted this 28 day of MARCH, 1996.



Reeve



Manager